

THE CITY OF DEXTER
REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 28, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough	J. Carson	D. Fisher
	J. Knight	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; Carol Jones, Interim City Clerk; Chuck Eckenstahler and Carl Baxmeyer, Fanning/Howey Associates; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – March 14, 2016
2. City Council Work Session Meeting – March 19, 2016

Motion Smith; support Knight to approve the minutes of the March 14, 2016 Regular City Council Meeting and the City Council Work Session Meeting on March 19, 2016 with the following corrections:

- Page 4 – Correct the motion on New Business item L-1 to identify that Ms. Fisher made the motion and Mr. Smith supported it.
- Page 5 – New Business item 5, discussion on Facilities Committee Report and Facilities, change to read - Council and Facility Committee Member Smith previously distributed meeting notes from the March 4, 2016 Facility Committee Meeting via email and a paper copy at tonight's meeting. He spoke regarding the last Committee meeting where he presented two motions for consideration. The first motion was a recommendation to Council that 8140 Main Street (current fire station) no longer be considered as a site for a remodeled or new station. This motion was passed by a 4 to 2 vote of the Committee. The second motion was a recommendation for the Committee to continue to explore and evaluate potential sites for construction of a new fire station. This motion was passed by a 3 to 2 vote by the Committee. During the discussion that followed, Smith recalled actions taken by previous Councils regarding Village/City facilities.

- Page 7 – Item D, Review of 425 Agreement, change the word *and the Dexter District Library* in the last line to *at the Dexter District Library*.

Unanimous voice vote approval.

D. PRE-ARRANGED PARTICIPATION

Bev Hill, Dexter Area Historical Society

Ms. Hill introduced herself as the President of the Dexter Area Historical Society and provided the following updates:

- Gordon Hall- Beginning on the reconstruction of the building. Dexter was one of six organizations in the State to receive a SHPO (State Historic Preservation Office) Grant to remove the aluminum siding and replace the back porch, which is not the original porch design.
- June 10-12 will be Gordon Hall Days. The event will replace Civil War Days and will honor the 175th Anniversary of the Railroad coming to Dexter.
- Once again the Historical Society will sell raffle tickets before and during Dexter Daze.
- Will soon begin a Capital Campaign to raise funds for the interior work on Gordon Hall. We received \$400,000 from the Jeffris Foundation and will need to raise a match of \$800,000 for the project.

Retail Market Analysis – Chuck Eckenstahler of Fanning & Howey

Mr. Eckenstahler spoke of the recent Retail Market Analysis conducted in Dexter and gave the following highlights:

- One of the key reasons the people want to relocate to Dexter is the school district.
- Anticipate the Dexter trade area will add 800 new homes in the next five years with additional spending of \$50,000,000. Half of this amount will probably be spent outside of the area and on the internet.
- Dexter could support 250,000 square feet of retail space but at present does not have the additional space available.
- Need to do downtown planning to expand spaces for businesses in the area.
- Need to hire a marketing consultant to look at communicating better with the residents.
- Placemaking and walkability in the downtown is desirable.

E. APPROVAL OF THE AGENDA

Motion Fisher; support Smith to approve the agenda with the following addition:

- Add the appointment of Paul Arnold to the Parks & Recreation Commission under item 2 in the Consent Agenda.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

Mill Creek Park – Michigan Natural Resources Trust Fund Application

Justin Breyer, Assistant to the City Manager, explained that originally the impetus for the Public Hearing was a TIP (Transportation Improvement Program) grant from Washtenaw Area Transportation Study (WATS) of \$180,000 for a non-motorized pathway in Mill Creek Park Phase 2. This money has been removed from the WATS plan. Instead of moving forward with the grant application, at a previous meeting Council indicated a preference to complete the wetland delineation study, which will take place this summer.

Mayor Keough opened the Public Hearing at 8:10 PM. There was no one in the audience to speak. The Public Hearing was closed at 8:11 PM. No action was taken by City Council at this time.

G. NON-ARRANGED PARTICIPATION

Randy Clark of 10030 Seven Mile Road in Salem Township, introduced himself as a Republican candidate for Gretchen Driskell's seat in the Michigan House of Representatives. Mr. Clark gave his qualifications and commented on the positives of the Retail Market Study for Dexter.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff answered questions and gave the following updates:

- The blower will be here on April 6. Installation will begin on April 11.
- Hydrant flushing will begin on April 4.
- The planned work on the water tower was complete.
- Staff has received a request for asphalt millings to be used at Forest Lawn Cemetery.
- Question – How long will it take to spread the millings? (2-3 weeks)
- Question - What was the problem with Industrial Park generator? (The generator runs the lift station and the problem was due to power outages.)
- Comment – Thank you to Dan and Andrea for the water fact sheet.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Question – Are we going to need to do a rezoning of the playground on the Dexter school property? (No, it will be a text amendment.)
- Question – When will we see something on the playground? (There will be a Public Hearing at the May meeting.)
- Council Member Michels spoke of the recent ZBA Meeting regarding the signage request by Dr. Kolb on his Dan Hoey property. He recommended that Planning Commission and City Council have a discussion on signage. Discussion followed.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Road Plan – Notes from March 16, 2016 Meeting included in the packet.

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- There will be a tour group from the Michigan Recreation and Parks Association coming to Dexter on April 7, and all are invited to meet the group.
- The Dexter District Library is going to be starting visioning and strategic planning meetings.
- Staff will be talking to the bidders on the ferric chloride replacement tank to find out why the bids came in so high.
- Staff hopes to have another Road Committee meeting soon as samples of the roads have been taken.
- Question – What is the next step on the Tax Tribunal filing at 7177 Dexter Ann Arbor Road? (Will respond back with a no.)
- Question – Who is responsible for the railings along the Border to Border pathway? (This is the County’s responsibility. Instead of steel, they used aluminum and it is showing wear and tear.)

6. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The Tax Tribunal submittal on the Dexter Wellness case did go in on March 17. Any rebuttals are due by Thursday, March 31. Now waiting for the Judge’s decision.
- Have two recommendations to fill open seats on the Park & Recreation Commission this evening under the Consent Agenda. We now have a third position to fill.
- Currently looking to fill a DDA position of a property owner who lives in the DDA district.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$139,722.71
2. Consideration of: Appointment of Joy Gee and Paul Arnold to the Parks & Recreation Commission
3. Consideration of: Arbor Day Proclamation

Motion Fisher; support Tell to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Resolution Supporting a County Wide Ballot Initiative to Fund Road and Non-Motorized Transportation Improvements

Motion Tell; support Smith that the Dexter City Council respectfully requests that the Washtenaw County Board of Commissioners exercise its authority to put the 0.5 millage increase on the August 2, 2016 ballot, and that the City Manager be requested to submit this resolution to members of the Washtenaw County Board of Commissioners.

Ayes: Carson, Fisher, Knight, Smith, Tell and Keough

Nays: Michels

Motion carries 6-1

2. Consideration of: Resolution Authorizing Issuance of 2016 Limited Tax General Obligation Refunding Bonds (Refunding of 2006 Facility Bond)

Motion Tell; support Michels be it resolved that bonds of the City be designated 2016 Limited Tax General Obligation Refunding Bonds (refunding of 2006 Facility Bond) are authorized to be issued in the aggregate principal sum of not to exceed Nine Hundred Seventy-Five Thousand Dollars (\$975,000) for the purpose of paying the costs of refunding prior bonds to be refunded, including the costs incidental to the issuance, sale and delivery of the bonds.

Ayes: Fisher, Knight, Michels, Smith, Tell, Carson and Keough

Nays: None

Motion carries

3. Consideration of: Setting a Public Hearing on April 25, 2016 on Draft Liquor Control Compliance Standards

Motion Michels; support Smith to set a Public Hearing on April 25, 2016 for the purpose of hearing public comment regarding proposed liquor license control standards.

Ayes: Knight, Michels, Smith, Tell, Carson, Fisher and Keough

Nays: None

Motion carries

4. Discussion of: Proposed Ordinance Regulating Drones

Ms. Nichols explained the process she used to develop a proposed ordinance regulating drones. Mayor Keough mentioned a recent email and comments on FAA regulation on drones. He asked a question regarding flights over parks, which according to ordinance would require a permit. Other comments included discussion on safety and privacy issues. The consensus was to bring this item back to the April 25th meeting to set a Public Hearing.

M. COUNCIL COMMENTS

Tell	Commented on the recent email regarding the excellent report filed by Justin Breyer, Assistant to the City Manager, on the Master Plan for the Parks.
Fisher	I agree with Mr. Tell.
Carson	None
Jones	None
Smith	None
Knight	Have concerns regarding the Farmer's Market improvements and looking for direction to take back to the Committee from the DDA and City Council.
Michels	Have a name from the University of Michigan for building design for First Street Park. Thank you for the audience at tonight's meeting.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 9:20 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Election Commission	4/7/2016	3:00 p.m.	City Offices	http://www.dextermi.gov	Donna Fisher, Carol Jones
Dexter Area Historical Society Board	4/7/2016	7:00 p.m.	Dexter Area Historical Museum	http://dexterhistory.org	
Gateway Initiative (Big 400)	4/8/2016	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Community Schools Board of Education	4/11/2016	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	4/11/2016	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	4/12/2016	5:30 p.m.	Dexter Wellness Center		Becky Murillo
CAPT/DART - As Needed	4/13/2016	7:00 p.m.	TBD	http://www.ewashtenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	4/13/2016	9:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
City Manager Review	4/13/2016	6:00 p.m.	Creekside School Cafeteria	http://www.dextermi.gov	
Facility Committee Meeting	4/15/2016	8:30 a.m.	City Offices	http://www.dextermi.gov	
3045 Broad St. Visioning Session	4/16/2016	12:00 p.m.	Dexter District Library	http://www.dextermi.gov	
Zoning Board of Appeals	4/18/2016	7:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	Zach Michels
City Tree Board	4/19/2016	4:30 p.m.	City Offices	http://www.dextermi.gov	
Farmers Market/Community Garden Oversight	4/19/2016	5:30 p.m.	City Offices	http://www.dextermi.gov	Julie Knight
Parks and Recreation Commission	4/19/2016	7:00 p.m.	City Offices	http://www.dextermi.gov	Ray Tell
Washtenaw Area Transportation Study - Policy	4/20/2016	9:30 a.m.	Washtenaw County LRC, Huron Room	http://www.miwats.org/	Jim Carson
Art Selection Committee	4/20/2016	7:00 p.m.	Creekside School Cafeteria	http://www.dextermi.gov	Donna Fisher
Dexter Area Fire Board	4/21/2016	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Downtown Development Authority	4/21/2016	7:30 a.m.	Dexter Senior Center	http://www.dextermi.gov	Shawn Keough
Dexter Community Schools Board of Education	4/25/2016	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	4/25/2016	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter City Council Budget Worksession	4/27/2016	6:00 p.m.	Creekside School Cafeteria	http://www.dextermi.gov	

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Winter Marketplace-Farmers Market 2 X Mos.	1/4-1/9 & 1/18-1/23	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	August	Friends of the Dexter District Library	8/6-8/14	5 - 18 X 24	1/20/2016	1,4,44,10,3
	St. Andrews-American Red Cross Blood Drive	12/28-1/4	2-2' X 3'	9/17/2015	8 & 22		Dexter Wellness-Monthly Community Walks	8/8-8/13	5 - 18 X 24	2/9/2016	1,2,4,5,44
	Dexter Community Players-Production of Avenue Q	1/9-1/23	2 - 18 X 24, 1 - 4' X 8'	11/12/2015	2 & 5						
	K of C Ladies Auxiliary-Quarter Mania	1/13-1/21	4 - 18 X 24	1/13/2016	1,2,4,44						
	K of C Ladies Auxiliary-Rummage Sale	1/21-2/6	5 - 18 X 24	1/15/2016	1,2,4,5,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
	Friends of the Dexter District Library	1/3-1/10	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	1/26-2/4	1 - 2 X 3	1/26/2016	8						
February	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/1-2/6 & 2/15-2/20	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	September	St. Andrews-American Red Cross Blood Drive	9/8-9/19	2-2' X 3'	9/17/2015	8 & 22
	Dexter Community Orchestra Concerts	2/11-2/21	2 - 3' X 4'	9/28/2015	5 & 9		Dexter Wellness-Monthly Community Walks	9/5-9/10	5 - 18 X 24	2/9/2016	1,2,4,5,44
	Dexter Drama Club-"Chicago"	1/30-2/14	2 - 2' X 4', 3 - 18 X 24	1/15/2016	1,2,4,44,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
	Friends of the Dexter District Library	1/31-2/7	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	1/26-2/4 & 2/23-3/3	1 - 2 X 3	1/26/2016	8						
	Dexter Lacrosse Assoc.-Spring Registration Boys	2/9-2/23	4 - 18 X 24	2/5/2016	1,2,36,45						
	Dexter Wellness-Monthly Community Walks	2/8-2/13	5 - 18 X 24	2/9/2016	1,2,4,5,44						
March	Dexter Little League-Final week Spring Registration	2/25-3/1	5 - 18 X 24	2/18/2016	1,2,4,5,44	October	Friends of the Dexter District Library	9/25-10/2	5 - 18 X 24	1/20/2016	1,4,44,10,3
	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/29-3/6 & 3/14-3/19	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44		Dexter Wellness-Monthly Community Walks	10/3-10/8	5 - 18 X 24	2/9/2016	1,2,4,5,44
	Friends of the Dexter District Library	2/28-3/6	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	2/23-3/3 & 3/29-4/7	1 - 2 X 3	1/26/2016	8						
	Dexter Wellness-Monthly Community Walks	3/7-3/12	5 - 18 X 24	2/9/2016	1,2,4,5,44						
	Peace Lutheran Church-Easter Egg Hunt	3/5-3/19	1 - 2' X 3"	2/19/2016	1						
	Columbus Ladies Auxiliary-Quarter Mania	3/9-3/17	4 - 18 X 24	3/9/2016	1,2,4,44						
April	Dexter Winter Marketplace-Farmers Market 2 X Mos.	3/28-4/2 & 4/11-4/16	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	November	Friends of the Dexter District Library	10/30-11/6	5 - 18 X 24	1/20/2016	1,4,44,10,3
	St. Andrews-American Red Cross Blood Drive	4/7-4/18	2-2' X 3'	9/17/2015	8 & 22		Dexter Wellness-Monthly Community Walks	11/7-11/12	5 - 18 X 24	2/9/2016	1,2,4,5,44
	Friends of the Dexter District Library	3/27-4/3	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	3/29-4/7 & 4/26-5/5	1 - 2 X 3	1/26/2016	8						
	Dexter Wellness-Monthly Community Walks	4/4-4/9	5 - 18 X 24	2/9/2016	1,2,4,5,44						
May	Dexter Community Orchestra Concerts	5/5-5/15	2 - 3' X 4'	9/28/2015	5 & 9	December	Friends of the Dexter District Library	11/27-12/4	5 - 18 X 24	1/20/2016	1,4,44,10,3
	Friends of the Dexter District Library	5/1-5/8	5 - 18 X 24	1/20/2016	1,4,44,10,3		Dexter Wellness-Monthly Community Walks	12/5-12/10	5 - 18 X 24	2/9/2016	1,2,4,5,44
	St. Andrews-Monthly Dinners	4/26-5/5	1 - 2 X 3	1/26/2016	8						
	Dexter Wellness-Monthly Community Walks	5/9-5/14	5 - 18 X 24	2/9/2016	1,2,4,5,44						
	Ann Arbor Track Club-Dexter to Ann Arbor Run	5/22-6/6	5 - 18 X 24	3/28/2016	1,2,4,5,44						
June	Dexter Community Orchestra Concerts	6/6-6/16	2 - 3' X 4'	9/28/2015	5 & 9	July	St. Andrews-American Red Cross Blood Drive	7/7-7/18	2-2' X 3'	9/17/2015	8 & 22
	Friends of the Dexter District Library	5/29-6/4	5 - 18 X 24	1/20/2016	1,4,44,10,3		Dexter Wellness-Monthly Community Walks	7/4-7/9	5 - 18 X 24	2/9/2016	1,2,4,5,44
	Dexter Wellness-Monthly Community Walks	6/6-6/11	5 - 18 X 24	2/9/2016	1,2,4,5,44						
	Ann Arbor Track Club-Dexter to Ann Arbor Run	5/22-6/6	5 - 18 X 24	3/28/2016	1,2,4,5,44						
Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor											
** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market						** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)					

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DPW

- Took down ice rink
- Performed borings in Dexter Crossing
- Took salter out of RTV
- Loaded up Easter egg hunt supplies
- Found and installed “Goose” sign
- Temporarily fixed steps behind Pub
- Cold patched
- X-Mark tune up
- Lowered and raised flags
- Performed preventative maintenance on 1-Ton
- Checked traffic signal at Main and Broad
- Ordered final salt delivery
- Ordered street sweepings dumpster/ had compost one picked up
- Attended Streets meeting
- Attended Lions Park meeting
- Ordered and installed address sign for Community Garden
- Got Dexter Daze Committee a count on the white fence
- Worked on light maps
- Took truck for tires
- Fixed turn signals RTV
- Cleaned up asphalt curb
- Picked up end section in Mill Creek Park North
- Cleaned lens traffic signal
- Worked on street sweeper
- Brought mowers back from storage
- Swept streets
- Fixed crosswalk sign downtown
- Performed water reads
- Worked on storm drains map

WATER

- Morning rounds
- Reads (final, beginning, NUBCO)
- Depth at well 5: 3/21 - 25.1, 3/28 - 24.9
- Meter install
- MXU install
- Checked high use

- Loaded arsenic and fluoride from the Filter Building and Well House
- Miss Digs
- Changed CL2 tube at the filter building
- Backwashed 45,000 gallons
- Helped contractor look for storm drain
- Eric and Rick installed new CL2 pump at filter building
- Received quotes from UIS for the Industrial Park lift station and for Filter Building C2 alarm
- Worked with Raymer on preventative maintenance for High Service Pump 2
- Helped contractor with water leak on Parkridge
- Worked with UIS at Industrial Park on communications problems
- Tower inspection/flush mud valve
- Installed new Hydrant out of service tags
- Hydrant flushing notice – we expect to start 4/4/2016
- Changed out failed chlorine pump at water filtration building
- Reviewed Consumer confidence data
- Andrea & Eric Safe Drinking Water Act compliance training

WASTE WATER

- Set up blower training for 4-20 / 4-21
- Requested quotes for boiler service
- Hose x2
- Transfer ferric x2
- Wash out ferric day tank
- FOG inspections at Alpha Coney and Food Zone
- Pump EQ (back wash water) x2
- Lab equipment audit
- Replaced tail light on '08 pickup
- Decant 21,000 gal to WWTP
- Continued to clean old air stones
- Replace/repair old chairs
- UIS finished initial DTE power monitoring

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STAFF REPORT

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Date: April 6, 2016

Planning Commission Updates:

- The Planning Commission reviewed and discussed a revised area plan layout submitted by the applicant for Grandview Commons (attached to this memo). Staff also presented the Commission with an alternative site design layout and explanation of the alternative layout (attached to this memo). The basic synopsis of the discussion centered on the following:
 - Commissioners were happy to see the 12 unit buildings changed to 8-unit buildings, and felt the applicant was moving in the right direction.
 - Commissioners identified two components of the alternative plan that they liked; 1) the more central driveway entrance, and 2) the wider public access easement along the west boundary of the site. The applicant expressed concern regarding whether the fire department would allow a dead-end access road, and if so, at what length. The length shown in the alternative plan is over 200 feet. Staff followed up with Fire Inspector Dettling and confirmed that the maximum length a dead-end road can be, without a turn-around, is 150 feet (Pursuant to Section D103.4, Dead ends, of the International Fire Code). The applicant has indicated a willingness to move the access road east along Grand Street, in accordance with the IFC regulations.
 - Commissioners were split regarding buildings fronting onto Baker. If the entrance is moved, the buildings along Grand Street would shift slightly closer to Baker Road, without fronting directly onto Baker Road. The open space/paver area could be treated like a pocket park and landscaped accordingly.

The applicant plans to submit revised area plans for consideration at the Planning Commission's May 2, 2016 meeting.

- The Planning Commission conducted a public hearing to consider the Capital Improvements Plan for FY 2016-2021 on April 4, 2016. Following the public hearing the Commission adopted the plan and recommended it to City Council. Council will be asked to consider adopting the plan at its April 25th meeting.
- The Planning Commission was presented with proposed amendments to the Zoning Ordinance to allow noncommercial parks and recreational facilities, commonly referred to as public parks, as a principal permitted use in all zoning districts, with the exception of the RD, Research and Development and I-1, Limited Industrial zoning districts. You'll recall this is a city initiated text amendment to facilitate the installation of playground equipment at the expanded Lion's Park. A public hearing has been scheduled for May 2, 2016 to consider the text amendments cited herein.

Tree Board Updates

- Staff received a delivery of 10 seedlings from the Arbor Day Foundation. Tree Board member, Sandy Hansen has agreed to incubate them, just like she's doing for the redbud seedlings we received last year.

Miscellaneous

- Staff received a call from Beckett and Raeder regarding Mill Creek Terrace. The firm is working with Rene Papo and wanted to let staff know that a revised site plan is in the works. Staff anticipates BR will request a meeting in the next couple of weeks to discuss the process to review modifications to an approved site plan.
- Fitzgerald's Fine Jewelry store, located at 3207 Broad Street, is closing.
- The public meeting regarding the redevelopment of 3045 Broad Street is scheduled for Saturday, April 16th, from noon to 4:00 pm, at Dexter District Library. Attendees are not expected, nor required to be present for the entire meeting. A special webpage has been added to the website <http://dextermi.gov/3045-broad-street-redevelopment>, and the public meeting flyer has been posted there, along with a brief explanation of our partnership with Foremost. We will use this page to communicate with the public as we (city and Foremost) move forward to get 3045 Broad Street redeveloped.
- Staff is scheduled to meet with the owner of Morningstar Child Care to discuss a temporary outdoor day camp for school age children at 7390 Dexter Ann Arbor Road, which is the property adjacent to the south of the existing child care facility. The proposed camp would operate from mid-June through mid-August.

According to Article II, temporary uses and seasonal events are defined as those uses intended for a limited duration within any zoning district. A temporary use shall not be interpreted to be a continuance of a non-conforming use. Temporary uses and seasonal sales events may include carnivals, circuses, farmers markets, art fairs, craft shows, sidewalk sales, antique sales, Christmas tree sales, flower sales and similar events.

According to Section 3.06, sub A.5 the Zoning Administrator may grant temporary use of land and structure for special events and other temporary uses, as defined in Article II of the Zoning Ordinance, subject to 1) demonstration of adequate off-street parking, 2) duration of the temporary use being specified, and 3) electrical and utility connections must be approved by the Zoning Administrator. This section goes on to provide specific conditions for carnival or circus, sidewalk display and sale of bedding plants, and Christmas tree sales.

A site plan will be required to demonstrate compliance with the above cited standards, and is subject to an administrative review, in accordance with Section 21.06 of the Zoning Ordinance.

- At Council's last meeting Chuck Eckenstahler presented a summary of the Retail Market Analysis. In his summary he presented the following recommendations:
 1. **Downtown Land Use Planning** – Planning for additional retail building space in the future is needed to expand and complement the current inventory of retail establishments within the downtown.
 2. **Concentrated Resident Marketing Program** – Engage a retail marketing analyst to study and identify advertising and other customer communication programs to increase customer patronage frequency to reduce the current spending leakage and to prevent increased leakage in the future.
 3. **Downtown Placemaking and Walkability** – Households and their incomes are the "key" to downtown economic suitability. Downtown residential living increases customer patronage and is promoted by State of Michigan through financial support for city installation of "Placemaking" and walkability infrastructure projects. The City of Dexter should study actions to increase the desirability for downtown residential dwelling units especially projects that expand Placemaking and further enhance walkability.

Staff anticipates that recommendations #1 and #3 will be addressed with the upcoming Master Plan Update. However, recommendation #2 deals with marketing, and has implications on projects identified in the Capital Improvements Program, for example:

- o The Marketing Strategy project (#5.04) calls for the city to work with a consultant to develop a marketing plan that includes branding and potentially an updated logo, and should be coordinated with development of a new/updated website and launch. The Schedule Justification for this projects calls to be started following determination of Cityhood and before the Wayfinding and website update projects are initiated.
- o The Wayfinding Sign Project (#10.04) project calls for the installation of wayfinding signage at main entrances to the City, including Central, Baker, Dexter Ann Arbor and Main Street. The intent is to identify main attractions, such as Mill Creek Park, the Border-2-Border Trail, Dexter District Library, the Downtown, city offices, etc. The Schedule Justification for this project recognizes that Dexter will be a destination following the completion of Mill Creek Park and the Border-2-Border Trail. Importance was given to identifying key point of interest in the City, but after the Marketing Strategy Project is completed.

Now that the City has received CTAP funding to update certain city signs, staff would like some direction regarding the Marketing Program recommendation currently in the CIP. Additionally, Jim Davis emailed Mr. Eckenstahler a couple of questions. The email correspondence between Mr. Davis and Mr. Eckenstahler is attached to this memo.

- Staff is working with the City Manager and engineering consultant to review sump pump discharge standards for new home construction. Recommendations are anticipate for the next Council meeting.
- As you will recall, earlier this year Don Darnell purchased the property at 8080 Grand Street. Recently Mr. Darnell provided a use statement for the property. In the statement he described uses for 3 units.
 - Units #1 and #2 would be finished as a "white box" readied for a potential tenant. Staff determined it was logical to anticipate retail and/or office use(s) for these units, however, staff informed Mr. Darnell that he would need to be more specific because connection fees were based on the type of land use.
 - Unit 3rd was described, as follows:
 - o A "business workshop and gallery to display and sell" "artwork and restored automotive parts," to *"be used to display collectible automobiles significant in supporting" his partners "artistic vision as he builds his name in the market as a car designer. With the addition of a lift in the space it will be easier to modify the cars to support his designs,"* and
 - o *"To show and display various automobiles and automobilia such as signs and gas pumps", with "clean-room workshop assembly of automobile parts, sub-assemblies, and complete automobiles." "The typical project" would enter "the facility as a fully restored and painted automotive unibody, sans drivetrain, interior, trim, and suspension. Restored or new parts are purchased either as new-old-stock, modified parts and /or restored parts would then be added to the unibody to complete the automobile. It would "be a place for small groups of like-minded friends and family to meet in a setting that is best described as museum-meets-workshop, as well as to the public for gallery events and for sales of certain restored auto parts and various art."*

It was staff's interpretation that the uses Mr. Darnell described were more like a garage for customizing and restoring automobiles, than a business workshop or artist gallery. Staff explained to Mr. Darnell that a garage for customizing and restoring automobiles was not listed as a principal permitted or special land use in the VC Village Commercial District, and would not be allowed. Staff further explained that a business workshop/artist gallery was also not listed as a principal permitted or special land use in the VC Village Commercial District, and would not be allowed.

Staff outlined his options going forward, which included:

1. Section 3.07, Uses Not Otherwise Included Within a District. This section sets forth the process and procedures for the Planning Commission to determine if a land use, which is not cited by name in a particular zoning district, is clearly similar in nature and compatible with listed or existing uses in the VC Zoning District, **OR**
2. Appeal staff's decision to the Zoning Board of Appeals. In this instance, he would have to demonstrate that the decision was:
 - a. arbitrary or capricious, or
 - b. was based on an erroneous finding of a material fact, or
 - c. constituted an abuse of discretion, or
 - d. was based on erroneous interpretation of the Zoning Ordinance or zoning law.

Mr. Darnell indicated he did not have any tenants at this time, and ask if he could apply for site plan approval of a permitted use, so he could get the building rehabbed. Staff explained that he could apply for site plan review for retail/office uses. Then, presuming he obtained final site plan approval from City Council, he could apply for Preliminary Zoning Compliance once he had a tenant or tenants. However, the tenant's use would have to be allowed in the VC District, either as a principal permitted or special land use, but if the proposed use by potential tenants was not allowed in the VC District, nor in any other zoning district, he could petition for consideration of such use(s) under Section 3.07, Uses Not Otherwise Listed within a District.

On Monday, April 4, 2016, Mr. Darnell submitted an application packet for site plan review and special land use request for property at 8080 Grand Street. Mr. Darnell's proposal calls for renovation of the existing one-story building with 3 tenant spaces (i.e. units). His proposal calls for the following:

1. Unit #1: Business and professional offices and retail uses. These are permitted uses in the VC Village Commercial District.
2. Unit #2: Service establishment of an office/workshop/retail outlet or showroom nature, such a plumbing, electrician, interior decorating, dressmaking, tailoring, upholstering, hose appliance and similar establishments. Service establishments, as identified herein, are subject to the provision that not more than fifty (50%) percent of the useable floor area of the establishment shall be used for servicing, repairing, or processing activities, and require special land use approval, as well.
3. Unit #3: Service establishment of an office/workshop/retail outlet or showroom nature, such a plumbing, electrician, interior decorating, dressmaking, tailoring, upholstering, hose appliance and similar establishments, business and professional offices, and retail establishment.
4. When asked for clarification regarding which type of service establishment Mr. Darnell anticipates for Units 2 and 3 he indicated "the two other spaces would be ideal for a plumber, electrician, HVAC company type of service companies."

The Planning Commission will conduct a public hearing on May 2, 2016 to consider Mr. Darnell special land use request.

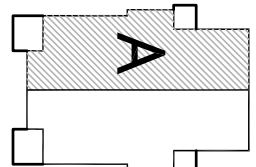


UNIT MATRIX

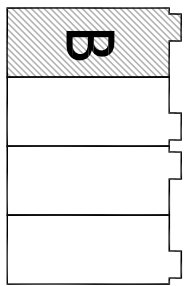
Building Type	Type Count	Unit Type	Unit Total
A. Duplex	8	1	8
B. Townhouse, 2 Story	8	1	8
C. Townhouse, 3 Story	8	1	8
D. 8 Unit Bldg. 2 Bed	4	4	16
8 Unit Bldg. 1 Bed	4	4	16
E. 4 Unit Bldg. 2 Bed	2	2	4
4 Unit Bldg. 1 Bed	2	2	4
Total Units:			64

BUILDING LEGEND

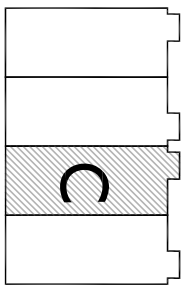
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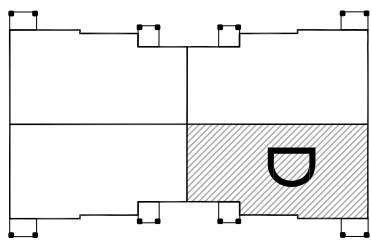
A. DUPLEX, 2 STORY



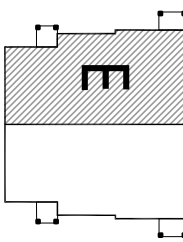
B. TOWNHOUSE, 2 STORY



C. TOWNHOUSE, 3 STORY



D. APARTMENT, 2 STORY, 8 UNIT (UNITS STACKED)



E. APARTMENT, 2 STORY, 4 UNIT (UNIT STACKED)

NOTES

- (2) INDICATES NUMBER OF PARKING SPACES AT LOCATION
* DOES NOT INCLUDE GARAGE PARKING COUNT

STAFF MEMO

To: Chairman Kowalski and Planning Commission
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

RE: **PUD-AP 2016-01, Grandview Commons** – Alternative site design layout

Date: April 1, 2016

Accompanying this memo you will find an alternative site design concept for Grandview Commons. Please add this concept to your worksession packet for Monday's meeting. It will aid in the discussion.

Background

Over the last month, staff has worked with the applicant to understand the comments and concerns articulated by the Planning Commission and Pre-application Committee, regarding the proposed Grandview Commons Area Plan. Recognizing this is the biggest development in downtown Dexter in recent history, and concerned that efforts were not hitting their mark, last week staff reached out to Jim Tischler, a colleague with expertise in urban housing design and development, to pick his brain. He directed me to Kent Anderson.

Mr. Anderson, formerly a principal with Hamilton Anderson Associates, a multi-disciplinary design firm with expertise in architecture, landscape architecture, planning, urban design, etc., has over three decades of urban design experience, and is recognized as an expert in the field planning and site design.

After speaking with Mr. Anderson by phone, he offered to come to Dexter. We met for 2 ½ hours in the afternoon of March 23rd. During that time we reviewed the proposed site plan, the Master Plan, and DDA Plan. We discussed urban infill and pocket neighborhood development, and then toured the site. When we were done he took a copy of the plan. He said he wanted to think about the site a little and would let me know if he had any suggestions. He made no promises.

On Monday, March 28th, I received the attached concept along with the following comments:

"This is an alternate design that attempts to add communal elements like a small green that can be shared or be used for "neighborhoods" gatherings. The intersection of Grand and Baker is enhanced and anchored by a small garden-like space that frames the public art (relocated from the original plan). This intersection becomes the strongest statement for the new development, with townhomes fronting it. Notice that they don't face the gas station. Hope this helps."

When staff asked why he went to the trouble to be so helpful, he said, *"I felt Dexter has so much potential, and was hoping the developer might consider trying something different."*

From staff's perspective it is very helpful. Staff believes the alternative site design communicates the Planning Commission's vision for the site, and better supports the goals of the Baker Road Corridor-Mixed Use category in the Master Plan, as well as those of the Downtown Development Strategic Plan. The alternative site design concept has been shared with the applicant.

Additional Information

Staff has used the term *urban infill* when describing the redevelopment of the southwest corner of Grand Street and Baker Road. Staff thought it might be helpful to provide some definition of the term. According to the National League of Cities Sustainable Cities Initiative, urban infill is defined as *new development that is sited on vacant or undeveloped land within an existing community, and that is enclosed by other types of development*. The term implies that existing land is most likely built-out and the new development fills in the gaps between existing developments. The term most commonly refers to the

construction of single-family structures in existing neighborhoods, but also describes commercial, office and mixed-use development.

Urban infill does not occur only in large cities, like Detroit, Grand Rapids or Lansing. Dexter has been planning for infill development for 30 years; specifically the neighborhood between Grand and Forest Streets and Mill Creek Park and Baker Road. The desire to have underdeveloped, run-down or blighted properties redeveloped for higher density residential and mixed-use development has fueled the community's desire for infill development.

Infill lots/sites come with unique challenges, such as, size (often small), possibly irregular shapes, undesirable locations, topographic constraints, or even environmental contamination (i.e. brownfields). Benefits and Risks associated with infill development include:

Benefits

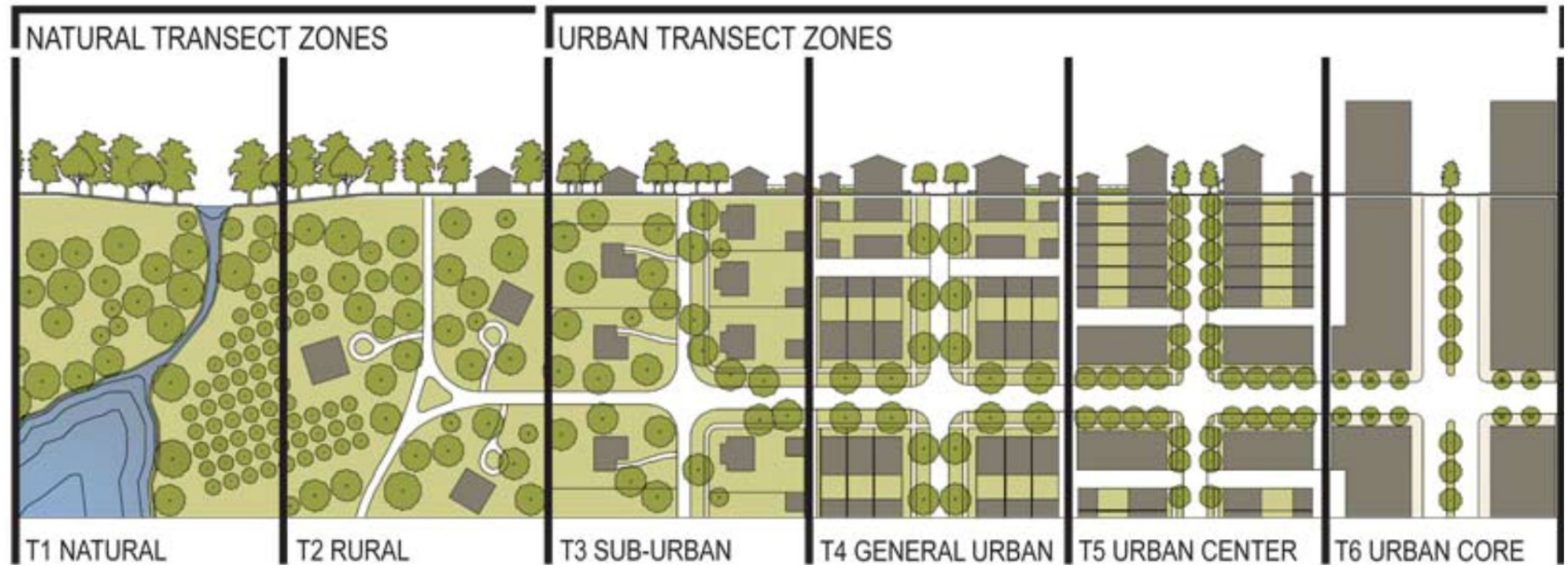
- Removes the eyesore and safety concerns associated with undeveloped or vacant property
- Allows communities to achieve or sustain population density thresholds that are needed to attract certain amenities (parks, community services, retail)
- Can be an effective tool for increasing supply of more affordable homes efficiently

Risks

- If not properly managed by local governments, can adversely affect adjacent properties or the community as a whole
- Can contribute to the tearing down of historic buildings in order to make way for new development
- May contribute to displacement of residents of homes that are being bought for tear-down and redevelopment
- Can lead to investor speculation and corresponding dramatic increases in property values

Additionally, attached to this memo is a copy of the American rural-to-urban Transect, to further aid in our discussion. As you can see the Transect is divided into 6 zones, referred to as T-zones or Transect Zones. The 6 T-zones provide not only the basis for form-based code neighborhoods structure – walkable streets, mixed use, transportation options, and housing diversity – it also illustrates the development patterns of cities and towns, including Dexter. T6, T5, T4 reflect the development patterns in the downtown and platted neighborhoods adjacent to the downtown. Whereas, T3 reflects the development patterns south of Hudson Street along Baker Road, south of Kensington Street along Dexter Ann Arbor Road, and north of Mill Creek.

RURAL ||||| TRANSECT ||||| URBAN



From: [Chuck Eckenstahler](#)
To: ["James Davis"](#)
Cc: [Michelle Aniol](#)
Subject: RE: thank you! Two basic questions stemming from your fine presentation
Date: Saturday, April 02, 2016 10:42:29 AM

Good morning – sorry for the delay in answering you email. Below you will find my commentary.

Chuck Eckenstahler

219-861-2077 mobile

219-879-1012 home office

pctecken@comcast.net

*....we need to treat the future as a choice, not fate.....we have enough
time and human leadership to make a true difference for our future....*

2013 Melrose Drive

Long Beach, IN 46360

My LINKEDIN Page –

www.linkedin.com/in/chuckeckenstahler

My Blog –

<http://chuckeckenstahler.wordpress.com>

From: James Davis [mailto:davis@mail.ic.edu]

Sent: Monday, March 28, 2016 8:17 PM

To: pctecken@comcast.net

Cc: cbaxmeyer@fhai.com

Subject: thank you! Two basic questions stemming from your fine presentation

Hello Mr. Eckenstahler,

As a member of the audience this evening at the Dexter City Council meeting and as a former city councilman in Jacksonville, Illinois, where I lived for forty-one years, I was very pleased to hear your fine presentation concerning the city and probable growth. Your presentation brought back pleasant and interesting memories of my taking urban history nearly fifty years ago in grad school at The U of M and then teaching it in some of the courses I taught in college over the years.

I have two basic questions that are related I would like to ask. These questions hinge on what typically happens in many cities when the Central Business District expands, as has happened in Dexter. Specifically, over the decades some businesses have moved into perhaps eight or ten former residential homes in or near the CBD, and happily all of these businesses, including professional offices, seem to be thriving. These businesses also include a bicycle shop, a restaurant, and a specialty clothing/gift shop.

My experience with MI communities, especially those with growing household income

available for capture by local businesses, leads me to the conclusion that the traditional residential homes surrounding traditional central business districts first repurpose residential homes into commercial uses. This is caused due to the cost of new retail building construction exceeding investment rate of return for new construction unsupportable by current tenant rents. Another words, it is less expensive to repurpose a residential structure than build new. This was identified as an economic condition now present in Dexter by a DDA member. Therefore, I believe Dexter will see repurposed residential homes as a first step in the expansion of its central business district footprint. It is also the reason, I suggest the expanded retail space offering focus on mixed-use residential over retail new development where the residential rent roll will help subsidize the retail investment rate of returns, as incentive to expand the retail space offering within the central business district.

Do you think the likelihood that other businesses will pop up in former residential houses near the CBD is a possible, partial solution to the lack of business space for people who might want to open businesses in Dexter? If it is a partial solution for this problem, does it have limits that will ultimately limit such expansion? If it is a partial solution, is it truly a desirable solution?

Your question of “desirability” is one of local governance expressed through the City Master Plan. This situation prompted my recommendation that city planners explore the question and determine strategy for the future regarding expansion of retail footprint and desirability of mixed-use higher density downtown development. Michigan’s downtown policy is directly aimed at creation of a hierarchical structure of downtowns throughout the state designed to attract and retain select population groups. Therefore, the community must identify Dexter’s position in the scheme of Michigan’s Downtown’s policy for success in securing state funding and implementation of state supplied incentives.

Similarly, in many towns some of the old, gracious homes that were built near the CBD in the early decades of the town's existence have been chopped up into rooming houses and/or apartments structures. Do you think this use of former residential houses is a possible, partial solution to Dexter's lack of housing in or near the CBD for some specific demographic segments (e. g., young, single people, young couples without children, and elderly and widowed people)? If it is a partial solution for this problem, do you think it is a solution that is both beneficial for the community and one that has last value, or does this kind of housing present inherent problems, ones that the community might want altogether to avoid? (I favor the proposed project near the riverside park that would have commercial space on the first floor and condos or apartments on the second and third floors.)

I am a big supporter of a different type of residential housing within walkable central business districts, i.e. Michigan’s PlaceMaking” efforts designed to attract the millennial and retiree population. These units are typically rental and smaller in size, designed for a more active lifestyle and out-of-home interactive community social experience. This type of housing is part of the Michigan “PlaceMaking” program and is proven economically viable in many metro areas in Michigan as well others nationally. Personally, I am hopeful Dexter community leaders consider this housing type as an integral component of the downtown, as it will contribute to the economic success and future sustainability in my opinion.

Again, thank you for your informative and encouraging presentation. I greatly appreciate it.

Feel free to share your answers to my two basic questions with Mayor Keough and members of the Council.

I am including Michelle in this response allowing her to consider distribution to others as appropriate.

--James Davis

James E. Davis

Home phone: 734 253-2311

email address: davis@mail.ic.edu



**Dexter Area Fire Department
Fire Administration Board
8140 Main Street
Dexter, MI 48130
734.426.4500**

CITY OF DEXTER
DEXTER TOWNSHIP
WEBSTER TOWNSHIP

Agenda: 4/11/16
Item: I-3

29 February 2016

To: Shawn Keough, Mayor, City of Dexter
Courtney Nicholls, City Manager, City of Dexter
Debra Ceo, Clerk, Dexter Township
John Kingsley, Supervisor, Webster Township
Mary Dee Heller, Clerk, Webster Township

Re: Dexter Area Fire Department Administrative Board – Proposed Amendment to By-Laws

Attached you will find the Amended By-Laws for the Dexter Area Fire Department Administrative Board. This communication is in accordance with Article IX, Section 1 of the By-Laws which requires 30 days' notice of any proposed amendment to all participating municipalities. I have also attached a copy showing the changes from the previous By-Laws.

It is the intention of the DAFD Board to adopt the revisions at the April 21, 2016 meeting of the DAFD Board.

Sincerely,


Harley B. Rider, Chair
supervisor@dextertownship.org

DEXTER AREA FIRE DEPARTMENT
ADMINISTRATION BOARD
BY-LAWS

ADOPTED (April ~~18, 2013~~ 21, 2016)

ARTICLE I – NAME

The name of this committee shall be the Dexter Area Fire Department Administration Board, hereinafter called the Board.

ARTICLE II – OBJECTIVES

The objectives of this Board are those set forth by the Dexter Area Fire Interlocal Agreement signed March 26, 1985 and amended December 6, 1999. The Board shall be responsible for the safe, economical, efficient operation of the Dexter Area Fire Department and shall make any and all efforts necessary to achieve or maintain this stated objective.

ARTICLE III – OFFICERS AND THEIR DUTIES

SECTION 1

The officers of the Board shall be a Chair, Vice-Chair, Secretary and Treasurer.

SECTION 2: CHAIR

The Chair shall preside at all meetings and insure observance of the operating rules as may be determined from time to time by the Board. The Chair has the general responsibility of carrying out the stated purpose, adopted policies and procedures of the Board as contained in the Dexter Area Fire Department Interlocal Agreement and these by-laws. The Chair shall set and prepare, or cause to be prepared, the agenda for Board meetings, with the assistance of the Fire Chief.

The Chair shall be responsible for posting notices of meetings.

SECTION 3: VICE-CHAIR

The Vice-Chair shall assume all duties and responsibilities of the Chair in the

absence of the Chair, and shall assist in the performance of the duties of the Chair.

SECTION 4: SECRETARY

The Secretary shall ~~be responsible for preparation of the agenda, and make, or cause to be made,~~ and shall maintain a record of the Board meeting minutes, correspondence and other materials as they may come before the Board. The Secretary shall be responsible for all correspondence of the Board, including receiving and filing. (All documents shall be filed in the office of the Fire Chief.)

SECTION 5: TREASURER

The Treasurer shall be responsible for insuring the Fire Department accounts are accurate as to the fiscal actions of the Board. The Treasurer and Chair (or other ~~officer(s)~~ Board Members designated by the Board) shall sign all checks approved by the Board. The Treasurer shall work closely with Fire Chief to maintain a record of cash flow and equity of the Dexter Area Fire Department funds, and make available to the board and public, a complete record of all transactions. The Treasurer shall preside over meetings of the Board in the absence of the Chair and Vice-Chair.

ARTICLE IV – ELECTION OF OFFICERS

SECTION 1

Officers shall be elected at the last regular meeting each year, and assume their duties January first of the succeeding year.

SECTION 2

Nominations shall be made from the floor and election shall be by roll call vote. Each Officer shall be voted on separately. The nominee receiving a majority vote shall be declared elected and shall serve for one year or until a successor takes office.

SECTION 3

Vacancies in offices shall be filled immediately by regular election procedures.

ARTICLE V – MEETINGS

SECTION 1

The Board shall meet a minimum of six (six) times each year. The last regular meeting each year shall be to approve the Fire Department budget for the next fiscal year.

SECTION 2

A quorum of the Board shall be necessary to conduct business. A simple majority of the regular member positions provided for in the InterLocal Agreement shall constitute a quorum.

SECTION 3

A simple majority vote of the regular member positions provided for in the InterLocal Agreement shall determine all decisions of the Board, except as otherwise may be provided for in these by-laws

SECTION 4

Each member present at a Board meeting shall vote yes or no on each question, unless the member or a family member has a financial interest in the item to be voted on. A roll call vote is required on questions relating to the appropriation or expenditure of funds, or when called for by the Chair or a Board member.

SECTION 5

Special meetings of the Board may be called by the Chair or upon written request to the Chair by Board members from two (2) participating governmental units. Notification must be in writing and state the specific intent of the special meeting. Notices of Special Meetings shall be posted at the principle office of each participating municipality, on the website of each participating municipality, and at each station of the DAFD in accordance with the provisions of the Michigan Open Meetings Act, P.A. 267 of 1976, as amended.

SECTION 6

All meetings shall be held in accordance with the Michigan Open Meetings Act, P.A. 267 of 1976, as amended.

SECTION 7

Parliamentary procedures in Board meetings shall be governed by *Robert's Rules of Order*, though such rules may be suspended by the Chair, or by a vote of the Board, to promote expedient handling of matters at a particular meeting.

SECTION 8

The Fire Chief or his/her designee shall be present at all Board meetings unless excused by the Chair ~~a majority of the Board members~~.

ARTICLE VI- ORDER OF BUSINESS

SECTION 1

The Order of Business at the Board meetings shall be:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes
- D. Audience Participation
- E. Approval, additions or deletions to the agenda
- F. Approval of expenses
- G. Reports
 - 1. Fire Chief
 - 2. Others
- H. ~~Old~~ Unfinished business
- I. New Business
- J. Dexter Firefighters Association
- K. Audience participation
- L. Future Agenda Items
- M. Concerns of Board Members
- N. Adjournment

SECTION 2

The Order of Business may be suspended by a simple majority vote of the Board members present.

ARTICLE VII- SPECIAL COMMITTEES

SECTION 1

The Chair may select a "Special Study Committee" from among Board members. The consent of a majority of the Board, [as defined in Article V, Section 3](#), is necessary for implementation of Special Study Committee recommendations.

SECTION 2

Each "Special Study Committee" shall have the right to recommend changes, corrections or reaffirmation to the Board in their designated area of study. Implementation of Special Study Committee recommendations are subject to the provisions of the Dexter Area Fire Department Interlocal Agreement and these by-laws.

ARTICLE VII-TENURE

All members of the Board shall retain all rights and privileges of their appointment until either their resignation is submitted in writing to the Board of their unit of government or that member is removed by his/her unit of government, or, in the case of the "Member At Large", is removed by the DAFD Board, [or the resignation is submitted in writing by the Member At Large to the Chair](#).

ARTICLE IX- AMENDMENT OF BY-LAWS

SECTION 1

These by-laws may be repealed or amended by a majority vote of the Board members [as defined in Article V, Section 3](#). Such action can be considered only after advising each unit government participating in the Dexter Area Fire Department Interlocal Agreement with a written Notice of Intent at least thirty (30) days prior to an Administration Board meeting at which the actions will be considered.

SECTION 2

Any and all articles of these by-laws found and proven to be contrary to the conditions contained in the adopted Dexter Area Fire Department Interlocal Agreement are null and void [without nullifying the remaining articles](#).

ARTICLE X – ADOPTION

Notification to participating municipalities (date) _____

Adoption by DAFD Board (date) _____

Signature (DAFD Chair) _____

Signature (DAFD Secretary) _____

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WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager
From: Geoff Fox, Sergeant
Through: Lisa King, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: April 1, 2016
Re: March 1st – March 31st, 2016 Police Services Monthly Report

Agenda: 4/11/16
Item: I-3

During the month of March there were 231 Calls for service (including traffic stops). Deputies conducted 128 traffic stops during this time with 37 citations issued.

Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- All staff assigned to this area will be attending procedural justice training over the course of the next few months. This training focuses on the idea of fairness in the processes that resolve disputes and allocate resources.
- We have one vacant position due to an injury. Hours will be banked for use in the future or to cover overtime costs as they arise in April.

Several other projects and concerns have or are being addressed. They include:

- On 3/3/16 we responded to the Dexter Pharmacy for the report of a retail fraud. The manager had noticed several wrappers and packages in an aisle of the store. When he watched the video he observed two young girls taking items off of the shelf, unwrapping them and stuffing them in their sweatshirts. One of the girls had left behind what appeared to be school homework with her name on it. The deputy was able to identify the suspects, ages 12 and 11, and make contact with their parents. At the wish of the Dexter Pharmacy the suspects will not be prosecuted and will be handled by their parents.
- On 3/12/16 deputies investigated an assault that occurred on Broad Street near Huron Street. A bicyclist advised he was riding down Broad approaching Huron when a subject in a truck intentionally swerved and struck him. The victim continued down Huron and the suspect followed him. The suspect swerved at him three more times which caused him to go off the road and the final time he was again struck by the truck. The suspect has been identified and the case has been turned over to the prosecutors for review.
- On 3/20/16 we responded to the 3300 block of Broad Street for the report of a tire being slashed sometime overnight. When the victim came out in the morning they noticed that one of the tires to their car had been punctured and their neighbor's car had also been damaged in the same way. There were no witnesses and there are no suspects at this time.

WCSO Police Service Dog Team Visit Girl Scout Daisy Troop in Dexter

Deputy Urban and his canine partner, Fred, visited a Girl Scout Daisy Troop in Dexter last week to help them earn their Gerri Flower Pedal Badge which is about respecting authority and “playing by the rules”. Deputy Urban and Fred received this nice letter of thanks from the Daisy Troop:

A BIG thank you from the Girl Scout Daisy Troop 40626 in Dexter goes to Deputy Urban and K9 Fred for visiting last week. The girls learned about how to respect authority while at school, at home, and within their community and also discussed the importance of following rules while earning their Gerri flower pedal badge with the help of your K9 team! Deputy Sean Urban stopped by and told the Daisies about his special job assignment and what it entails, who Fred is, how old he is, along with some of their functions at work, and shared coloring books, stickers, pens and bracelets with the girls. We would like to thank him for his service and dedication to the Dexter Community! Thanks for being a great leader and role model for our youth, Deputy Urban!”





WASHTENAW COUNTY

OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

March 2016

DEXTER CITY MONTHLY POLICE SERVICES MEETING

2016 Traffic Stops (YTD)	2015 Traffic Stops (YTD)	Percentage Change
YTD 375	515	-27%
MONTH 128	178	-28%

2016 Citations (YTD)	2015 Citations (YTD)	Percentage Change
YTD 85	80	+6%
MONTH 37	27	+37%

2016 Drunk Driving Arrest (YTD)	2015 Drunk Driving Arrest (YTD)	Percentage Change
YTD 1	4	-75%
MONTH 0	3	-100%

	2016 (YTD)	2015 (YTD)	Percentage Change
Calls for Service (YTD)	734	795	-8%
Homes Invasions (YTD)	1	0	---
Larceny's (YTD)	0	7	-100%
Robbery's (YTD)	1	0	---
Assaultive Crimes (YTD)	4	1	+300%
Traffic Crashes (YTD)	35	22	+59%
Verified Traffic Stops CFS	345	487	-29%
Non-Terminal Medical CFS	26	31	-16%

1. Animal Control Updates: (Year to date)

CALL FOR SERVICE	2016	2015	Change
Dexter City	1	4	-75%
Animal Control Service Request	0	1	-100%

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Facility Committee Notes
April 1, 2016

The Facility Committee met on Friday, April 1, 2016 at 9 am in the City Office Conference Room. In attendance were Shawn Keough, Julie Knight, James Smith, Courtney Nicholls, Justin Breyer, Fred Schmid, and Paul Cousins.

A copy of the draft executive summary was provided and Mayor Keough talked the Committee through the draft document. The executive summary provides information about process that the Committee has taken and the types of information that has been gathered. It also includes information about each option that has been discussed by the committee, lists pros and cons for each option, and provides estimated costs

Mayor Keough stated that he had spoken with Rene Papo regarding the Mill Creek Terrace building that is proposed to be located at 150 Jeffords. He presented a draft building layout and design developed by Rene Papo.

NEXT STEPS

- Committee members to review the draft Executive Summary and provide feedback to Courtney Nicholls.
- Request that the architect review Chief Smith's document and provide feedback.

The Committee agreed to meet again on Friday, April 15th at 8:30am for final review of the Executive Summary.

Respectfully Submitted,
Courtney Nicholls, City Manager

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members

From: Courtney Nicholls, City Manager

Date: April 6, 2016

**Re: City Manager/Assistant to the Manager Report - Meeting of
April 11, 2016**

1. Meeting Review:

- March 26th – Easter Eggstravaganza
- April 1st – Facility Committee
- April 1st – Michigan Municipal Risk Management Authority
- April 5th – Arts, Culture & Heritage Committee
- April 5th – Farmers Market Vendor Meeting
- April 6th – Road Committee
- April 7th – Michigan Recreation and Parks Assoc. Tour of Mill Creek Park

2. Upcoming Meetings:

- April 7th – County Commission Meeting
- April 13th – City Manager Review
- April 14th – Breakfast with the Budget
- April 15th – Facility Committee
- April 16th – 3045 Broad Street Redevelopment Workshop
- April 19th – Parks & Recreation Commission
- April 27th – Budget Work Session

3. **Easter Eggstravaganza.** The Parks and Recreation Commission hosted the 6th annual Easter Eggstravaganza on Saturday, March 26th. The event was well attended with approximately 230 children participating in the egg scrambles, despite the cold morning. The event sponsors included the Klumpp Family, LaFontaine Chevrolet, Dexter Lions Club, Dexter Senior Center, Girl Scout Troop 40653, Dexter Parks and Recreation Commission, and His Eye is on the Sparrow.

4. **Mill Creek Park Tour.** Approximately 40 parks and recreation professionals will be stopping in Mill Creek Park on April 7, 2016 as part of a regional parks tour. They plan to be here around 10:30 am and we will have about 45 minutes to show them around. Before coming to the City they will visit the Pinckney State Rec Area and Hudson Mills. Following Dexter they will head to east to county parks around Ann Arbor. Anyone who is available is welcome to meet the group at Mill Creek Park.

5. **High School Voter Registration.** On April 20, 2016 from 11am – 12:30pm, Justin Breyer will be at Dexter High School to conduct voter registration for students and faculty.
6. **Liquor Control Hearing.** A hearing on liquor control violations occurring at The Alley (2830 Baker) was held on Thursday, March 31, 2016. The owners negotiated a plea deal including a \$1,600 fine and a 3 day license suspension. This closes out one of the violations that occurred in the sting that occurred last summer. There are currently four additional violations pending that will be adjudicated in the coming months.
7. **Prescribed Burn.** City resident Matt Kowalski at 7652 Grand has requested a burn permit to do a prescribed burn on the small prairie area in his backyard. To do this requires a burn permit from the Dexter Area Fire Department (DAFD). DAFD has worked with this company on prescribed burns in the past. The company is responsible for notifying the neighbors in advance of the burn. It is uncommon for prescribed burns to occur in the City, however, so there is a concern that someone observing the smoke may call 911 which will generate a DAFD run. Using the current budget each DAFD run costs the City approximately \$1900. To potentially avoid this occurrence, we requested that DAFD include a permit requirement that the homeowner pay for a firefighter to be onsite during the burn. This request was denied by DAFD and they plan to issue the permit. At this time the homeowner has agreed to hold off on the burn until after the DAFD Board can discuss this issue at their April meeting.
8. **2016 Paint Dexter Plein Air Festival.** The Arts, Culture and Heritage Committee has begun planning the 2016 Paint Dexter Plein Air Festival. The Festival is set to take place Monday, August 15 – Saturday, August 20. There will be a few differences from last year's event, including a jury process to accept 25 professional artists (30 additional spaces are available for emerging artists), hosting a small works exhibit, and hosting the Quick Draw event in Mill Creek Park.

**Mayor Report
Shawn Keough
Prepared on April 6, 2016**

Agenda: 4/11/16
Item: I-6

Hello Residents and Council members,

Here is a report of my activities over the past couple weeks and my calendar of activities looking ahead:

Recent Activities

Tax Tribunal Update - On April 6, 2016, Judge Marmon issued his Final Opinion and Judgment on the Tax Tribunal case involving the Chelsea Wellness Foundation's (CWF) exemption request. Per the Judge's 50 page ruling, "Based on the evidence, testimony briefs of each party ordered at the close of hearing and filed on March 17, 2016, as well as Petitioner's (CWF) Reply Brief filed on March 31, 2016, along with the case file, the Tribunal finds: The subject properties shall be granted an exemption, under MCL 211.70 for the 2014 and 2015 tax years in the amount of 0%". All parties have 21 days from the date of his ruling to notify the Tribunal of their intent to appeal so we are not sure if this case is over yet. The City and DDA will be reviewing the 50 page written opinion over the next several weeks. While the taxable value may still be disputed, we are very grateful for the ruling in the DDA's favor and hope we can move forward on this issue.

April 1, 2016 – Facility Committee Meeting – We reviewed a draft executive summary of the Facility Committee's options as well as a Proposal that I received from Rene Papo for a City Hall option at the Mill Creek Terrace Building. I emailed the option to the Facility Committee in advance of the meeting and shared it with Council in a separate email. The Mill Creek Terrace option is exciting because it is affordable, shows enough space to significantly meet our needs, and has room for a public restroom near Mill Creek Park and the downtown.

April 4, 2016 – Planning Commission Workshop – I attended the Planning Commission workshop to discuss the revised proposed Grandview Commons site plan. No action was taken at this meeting, but there was a good exchange of information between the Planning Commission and the applicant.

Attached to my report is a proclamation I was asked to sign in honor of National Service Recognition Day on April 5, 2016.

Upcoming Activities

April 13, 2016 – City Manager Review Workshop – we are allowed to go into closed session for the purpose of the Annual City Manager review. This meeting will be held at the Creekside Cafeteria.

April 18, 2016 – Ann Arbor Downtown Kiwanis Club – I have been invited to speak at the Ann Arbor Kiwanis Club to promote our new Dexter Michigan Visitor Guide.

April 21, 2016 – Dexter Downtown Development Authority meeting

April 21, 2016 – Dexter Area Fire Department meeting

Please feel free to contact me at any time with questions or suggestions.

I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter
skeough@DexterMI.gov (313) 363-1434 (cell)



PROCLAMATION

- WHEREAS,** service to others is a hallmark of the American character, and central to how we meet our challenges; and
- WHEREAS,** the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and
- WHEREAS,** AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and
- WHEREAS,** national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and
- WHEREAS,** AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and
- WHEREAS,** national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and
- WHEREAS,** national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and
- WHEREAS,** national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and
- WHEREAS,** the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 5, 2016.
- THEREFORE, BE IT RESOLVED** that I, Shawn W. Keough, Mayor of the City of Dexter, do hereby proclaim April 5, 2016, as National Service Recognition Day, encourage residents to recognize the positive impact of national service in our city, and to thank those in the Dexter Community who serve, and to find ways to give back to their communities.

**I hereby set my hand and seal this
11th day of April, 2016.**

Shawn W. Keough, Mayor
City of Dexter, Michigan

SUMMARY OF BILLS AND PAYROLL			4/11/2016
Payroll Check Register	03/16/16	\$36,586.43	Regular Payroll
Patroll Check Register	03/30/16	\$5,010.00	Council
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	03/16/16	\$3,350.71	Regular Payroll
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	03/30/16	\$383.27	Council
Account Payable Check Register		\$455,179.73	
		\$500,510.14	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
The due date column on the accounts payable worksheets represents the date of the Council meeting			
ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS EXCEPT AS NOTED BELOW DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

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INVOICE APPROVAL BY VENDOR REPORT FOR CITY OF DEXTER
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Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALLIED EAGLE SUPPLY CO	112.68		
2. BOULLION SALES	408.54		
3. CARRIER & GABLE, INC.	1,347.45		
4. CINTAS CORPORATION	986.68		
5. COMCAST	788.61		
6. COMPLETE BATTERY SOUCE	57.38		
7. CONTRACTOR CONNECTION	90.85		
8. CORRIGAN OIL COMPANY	199.75		
9. CRIBLEY WELL DRILLING CO INC	4.75		
10. DAPPRICH ENTERPRISES INC.	480.00		
11. DAVID TRAYNOR	341.00		
12. DETROIT PUMP & MANUFACTURING	449.85		
13. DEXTER AREA FIRE DEPARTMENT	158,254.50		
14. DEXTER HISTORICAL SOCIETY	250.00		
15. DEXTER SENIOR CITIZENS CENTER	1,000.00		
16. DORNBOS SIGN & SAFTEY INC.	341.51		
17. DTE ENERGY-STREET LIGHTING	5,837.51		
18. DYKEMA GOSSETT PLLC	2,224.20		
19. ELECTION SOURCE	783.64		
20. ERIC HARTMAN	114.77		
21. ERICA WHITING	100.00		
22. FIRST ADVANTAGE	55.00		
23. GOOGLE INC	137.49		
24. GRAINGER	437.10		
25. GRISSOM JANITORIAL	320.00		
26. HACKNEY HARDWARE	773.57		
27. HANES GEO COMPONENTS	483.00		
28. JOHN'S SANITATION	190.00		
29. KLAPPERICH WELDING	45.00		
30. KURT AUGUSTINE	43.00		
31. LESSORS WELDING SUPPLY	65.00		
32. MICHIGAN ASSESSORS ASSOCIATION	275.00		
33. MICHIGAN ASSOC OF PLANNING	125.00		
34. MICHIGAN ECONOMIC DEVELOPERS	270.00		
35. MICHIGAN ELECTION RESOURCES	147.69		
36. PARAGON LABORATORIES INC	55.00		
37. PARTS PEDDLER AUTO SUPPLY	395.29		
38. PNC	248.92		
39. PRINTING SYSTEMS	303.69		
40. RENIUS & RENIUS	2,496.00		
41. RICOH AMERICAS CORPORATION	764.88		
42. SCOTT E. MUNZEL, PC	5,658.39		
43. SHAWN CHAMBERLAIN	194.40		
44. STATE OF MICHIGAN-MDOT	11,924.69		
45. THE SUN TIMES	259.20		
46. US BANK CORPORATE TRUST	246,588.75		
47. WESERN WASH. AREA VALUE EXP.	8,750.00		

TOTAL ALL CLAIMS

455,179.73

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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 CITY COUNCIL							
101-101-958.000	MEMBERSHIPS & DUES	MICHIGAN ECONOMIC DEVE	2016 MEMBERSHIP	10538	04/11/16	270.00	
101-101-960.000	EDUCATION & TRAINING	MICHIGAN ASSOC OF PLAN	PLANNING	04/04/16	04/11/16	125.00	
Total For Dept 101 CITY COUNCIL						395.00	
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANCE	DAVID TRAYNOR	PATIENT: MARK TUSCANO	04/04/2016	04/11/16	341.00	
Total For Dept 172 CITY MANAGER						341.00	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL FEES	3047415	04/11/16	2,224.20	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	DEXTER WELLNESS CENTER	1836	04/11/16	5,403.39	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL SERVICE	1838	04/11/16	255.00	
Total For Dept 210 ATTORNEY						7,882.59	
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	48407	04/11/16	28.35	
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	48252	04/11/16	162.00	
Total For Dept 215 CITY CLERK						190.35	
Dept 253 TREASURER							
101-253-958.000	MEMBERSHIPS & DUES	MICHIGAN ASSESSORS ASS	MEMBERSHIP	04/04/2016	04/11/16	75.00	
101-253-960.000	EDUCATION & TRAINING	MICHIGAN ASSESSORS ASS	TRAINING	04/04/2016	04/11/16	200.00	
Total For Dept 253 TREASURER						275.00	
Dept 257 ASSESSING DEPARTMENT							
101-257-803.000	CONTRACTED SERVICES	RENIUS & RENIUS	APRIL 2016	04/07/16	04/11/16	2,496.00	
Total For Dept 257 ASSESSING DEPARTMENT						2,496.00	
Dept 262 ELECTIONS							
101-262-727.000	OFFICE SUPPLIES	ELECTION SOURCE	ELECTION	31266	04/11/16	783.64	
101-262-727.001	ELECTION SUPPLIES	MICHIGAN ELECTION RESO	ELECTION	35596	04/11/16	147.69	
101-262-727.001	ELECTION SUPPLIES	PRINTING SYSTEMS	ELECTION	94583	04/11/16	147.25	
101-262-727.001	ELECTION SUPPLIES	PRINTING SYSTEMS	ELECTION	94584	04/11/16	156.44	
Total For Dept 262 ELECTIONS						1,235.02	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000		HACKNEY HARDWARE	ACCT # 6430	04/04/16	04/11/16	27.54	
101-265-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTERMI.GOV	3360056198	04/11/16	137.49	
101-265-920.001	UTILITIES - TELEPHONES	COMCAST		41879678	04/11/16	515.03	
101-265-935.000		CINTAS CORPORATION	MARCH SERVCIE	04/05/16	04/11/16	86.62	
101-265-935.001		GRISSOM JANITORIAL	MARCH 2016	154	04/11/16	320.00	
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	96519271	04/11/16	764.88	
101-265-943.001		PNC	PARKS	04/04/2016	04/11/16	35.00	
Total For Dept 265 BUILDINGS & GROUNDS						1,886.56	
Dept 336 FIRE DEPARTMENT							
101-336-807.000	CONTRACTED PUBLIC SAFETY	DEXTER AREA FIRE DEPAR	SECOND QUARTER 2016	04/04/16	04/11/16	158,254.50	
Total For Dept 336 FIRE DEPARTMENT						158,254.50	
Dept 400 PLANNING DEPARTMENT							
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	48407	04/11/16	28.35	
Total For Dept 400 PLANNING DEPARTMENT						28.35	
Dept 410 ZONING BOARD OF APPEALS							

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Fund 101 GENERAL FUND							
Dept 410 ZONING BOARD OF APPEALS							
101-410-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	48252	04/11/16	40.50	
Total For Dept 410 ZONING BOARD OF APPEALS						40.50	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000	OPERATING SUPPLIES	CRIBLEY WELL DRILLING	DPW	04/06/16	04/11/16	4.75	
101-441-740.000		HACKNEY HARDWARE	ACCT # 6431	04/05/16	04/11/16	364.57	
101-441-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPLY	DPW	589640	04/11/16	65.00	
101-441-745.000		CINTAS CORPORATION	MARCH SERVCIE	04/05/16	04/11/16	380.94	
101-441-861.000	TRAVEL & MILEAGE	SHAWN CHAMBERLAIN	MILEAGE	04/04/16	04/11/16	194.40	
101-441-920.001	UTILITIES - TELEPHONES	COMCAST		41879678	04/11/16	103.75	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	HACKNEY HARDWARE	ACCT # 6431	04/05/16	04/11/16	85.03	
101-441-957.000	MISCELLANEOUS FEES	FIRST ADVANTAGE	DPW	2511071507	04/11/16	55.00	
101-441-957.000	MISCELLANEOUS FEES	KURT AUGUSTINE	CDL REIMBURSEMENT	04/04/16	04/11/16	43.00	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						1,296.44	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-730.000	FARMERS MARKET SUPPLIES	PNC	FARMERS MARKET	04/06/16	04/11/16	213.92	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						213.92	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	DTE ENERGY-STREET LIGHTS	STREETLIGHTS	04/04/2016	04/11/16	5,837.51	
Total For Dept 448 MUNICIPAL STREET LIGHTS						5,837.51	
Dept 751 PARKS & RECREATION							
101-751-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PARKS	04/04/2016	04/11/16	190.00	
Total For Dept 751 PARKS & RECREATION						190.00	
Dept 875 CONTRIBUTIONS							
101-875-965.001	CONTRIBUTION TO WAVE	WESERN WASH. AREA VALU	APRIL THRU JUNE 2016	04/04/20116	04/11/16	4,625.00	
101-875-965.002	CONTRIBUTION TO COMMUNITY	DEXTER HISTORICAL SOCIETY	ANNUAL DONATION	04/04/16	04/11/16	250.00	
101-875-965.003	CONTRIBUTION TO SENIOR CENTER	DEXTER SENIOR CITIZENS	ANNUAL DONATION	04/04/16	04/11/16	1,000.00	
101-875-965.004	CONT TO WAVE DOOR TO DOOR	WESERN WASH. AREA VALU	APRIL THRU JUNE 2016	04/04/20116	04/11/16	4,125.00	
Total For Dept 875 CONTRIBUTIONS						10,000.00	
Total For Fund 101 GENERAL FUND						190,562.74	
Fund 202 MAJOR STREETS FUND							
Dept 474 TRAFFIC SERVICES							
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY	DPW	25697	04/11/16	57.24	
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY	DPW	25593	04/11/16	82.94	
202-474-740.000	OPERATING SUPPLIES	KLAPPERICH WELDING	DPW	1790	04/11/16	45.00	
Total For Dept 474 TRAFFIC SERVICES						185.18	
Total For Fund 202 MAJOR STREETS FUND						185.18	
Fund 203 LOCAL STREETS FUND							
Dept 445 STORMWATER							
203-445-740.000	OPERATING SUPPLIES	HANES GEO COMPONENTS	DPW	64-375025	04/11/16	483.00	
Total For Dept 445 STORMWATER						483.00	
Dept 474 TRAFFIC SERVICES							
203-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY	DPW	25607	04/11/16	49.79	
203-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFETY	DPW	25681	04/11/16	151.54	
203-474-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	04/05/16	04/11/16	24.98	

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Fund 203 LOCAL STREETS FUND							
Dept 474 TRAFFIC SERVICES							
Total For Dept 474 TRAFFIC SERVICES						226.31	
Total For Fund 203 LOCAL STREETS FUND						709.31	
Fund 303 GENERAL DEBT SERVICE FUND (VOTED BONDS)							
Dept 570 STREETSCAPE							
303-570-990.003	02 GO BOND REFUNDING PRINCUS BANK CORPORATE TRUS	GO UNLIMITED TAX REFUNDING BONDS 20	04/06/16	04/11/16	140,000.00		
303-570-991.003	02 GO BOND REFUNDING INTEFUS BANK CORPORATE TRUS	GO UNLIMITED TAX REFUNDING BONDS 20	04/06/16	04/11/16	5,810.00		
Total For Dept 570 STREETSCAPE						145,810.00	
Total For Fund 303 GENERAL DEBT SERVICE FUND (VOT)						145,810.00	
Fund 352 FACILITIES BOND DEBT SERVICE FUND							
Dept 850 LONG-TERM DEBT							
352-850-990.005	'06 FACILITIES BOND PRINCUS BANK CORPORATE TRUS	LIMITED TAX GO BOND	04/06/16	04/11/16	75,000.00		
352-850-996.004	'06 FACILITIES BOND INTEREUS BANK CORPORATE TRUS	LIMITED TAX GO BOND	04/06/16	04/11/16	25,778.75		
Total For Dept 850 LONG-TERM DEBT						100,778.75	
Total For Fund 352 FACILITIES BOND DEBT SERVICE F						100,778.75	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REP	BOULLION SALES	DPW	285099	04/11/16	213.82	
402-441-939.000	VEHICLE MAINTENANCE & REP	BOULLION SALES	DPW	285096	04/11/16	194.72	
402-441-939.000	VEHICLE MAINTENANCE & REP	CONTRACTOR CONNECTION	DPW	7095253	04/11/16	90.85	
402-441-939.000	VEHICLE MAINTENANCE & REP	HACKNEY HARDWARE	ACCT # 6431	04/05/16	04/11/16	8.49	
402-441-939.000	PARTS PEDDLER AUTO SUP	MAINTENANCE	04/06/16	04/11/16	387.10		
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						894.98	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						894.98	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO WWTP	843254	04/11/16	56.34		
590-548-740.000	OPERATING SUPPLIES	COMPLETE BATTERY SOUCE WWTP	10050AA	04/11/16	12.75		
590-548-740.000	OPERATING SUPPLIES	DETROIT PUMP & MANUFAC WWTP	1039641	04/11/16	449.85		
590-548-740.000	OPERATING SUPPLIES	GRAINGER WWTP	9059462383	04/11/16	33.72		
590-548-740.000	HACKNEY HARDWARE	ACCT #6433	04/05/16	04/11/16	76.81		
590-548-740.000	HACKNEY HARDWARE	ACCT # 6432	04/05/16	04/11/16	146.37		
590-548-745.000	CINTAS CORPORATION	MARCH SERVCIE	04/05/16	04/11/16	152.00		
590-548-751.000	CORRIGAN OIL COMPANY	WWTP	6216599	04/11/16	199.75		
590-548-920.000	UTILITIES	COMCAST WWTP	04/04/16	04/11/16	24.18		
590-548-920.001	UTILITIES - TELEPHONES	COMCAST	41879678	04/11/16	60.73		
590-548-939.000	VEHICLE MAINTENANCE & REP	PARTS PEDDLER AUTO SUP	MAINTENANCE	04/06/16	8.19		
590-548-960.000	EDUCATION & TRAINING	ERIC HARTMAN	MILEAGE	04/04/2016	114.77		
Total For Dept 548 SEWER UTILITIES DEPARTMENT						1,335.46	
Total For Fund 590 SEWER ENTERPRISE FUND						1,335.46	
Fund 591 WATER ENTERPRISE FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
591-000-211.000	RETAINAGE PAYABLE	STATE OF MICHIGAN-MDOT WWTP	385775	04/11/16	11,924.69		
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						11,924.69	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO WWTP		843254	04/11/16	56.34	
591-556-740.000	OPERATING SUPPLIES	COMPLETE BATTERY SOUCE WWTP		1011AA	04/11/16	44.63	
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	903110	04/11/16	403.38	
591-556-740.000		HACKNEY HARDWARE	ACCT #6433	04/05/16	04/11/16	39.78	
591-556-743.000	CHEMICAL SUPPLIES - LAB	PARAGON LABORATORIES I	WWTP	04/04/16	04/11/16	55.00	
591-556-745.000		CINTAS CORPORATION	MARCH SERVCIE	04/05/16	04/11/16	367.12	
591-556-920.000	UTILITIES	COMCAST	WWTP	04/04/16	04/11/16	24.19	
591-556-920.001	UTILITIES - TELEPHONES	COMCAST		41879678	04/11/16	60.73	
591-556-955.000	MISCELLANEOUS	ERICA WHITING	METER REIMBURSEMENT	04/04/16	04/11/16	100.00	
Total For Dept 556 WATER UTILITIES DEPARTMENT						1,151.17	
Total For Fund 591 WATER ENTERPRISE FUND						13,075.86	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-255.001	DEPOSITS FOR PAYMENT TO OI	CARRIER & GABLE, INC.	MAINTENANCE	255735	04/11/16	1,347.45	
701-000-255.001	DEPOSITS FOR PAYMENT TO OI	DAPPRICH ENTERPRISES I	MAINTENANCE	2016-02	04/11/16	480.00	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						1,827.45	
Total For Fund 701 TRUST & AGENCY FUND						1,827.45	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			190,562.74	
			Fund 202 MAJOR STREETS FUND			185.18	
			Fund 203 LOCAL STREETS FUND			709.31	
			Fund 303 GENERAL DEBT SERVICE FUND (V			145,810.00	
			Fund 352 FACILITIES BOND DEBT SERVICE			100,778.75	
			Fund 402 EQUIPMENT REPLACEMENT FUND			894.98	
			Fund 590 SEWER ENTERPRISE FUND			1,335.46	
			Fund 591 WATER ENTERPRISE FUND			13,075.86	
			Fund 701 TRUST & AGENCY FUND			1,827.45	
Total For All Funds:						455,179.73	

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**Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures – Page 4**

Applicant Information

Event Name: DEXTER-ANN ARBOR RUN Date(s): JUNE 5, 2016

Time of Event: 8:30 AM Time of Road Closure (if necessary) 8 AM

Event Description: HALF-MARATHON RUNNING EVENT

Location: STARTS AT CREEKSIDE INTERMEDIATE SCHOOL

Park Use

Facility Use

Road Closure

Fire/Open Burn

Organization Name (if applicable): ANN ARBOR TRACK CLUB

Applicant Name: DOUG GOODHUE Phone: 248-762-3693

Applicant Email: DOUGGOODHUE@COMCAST.NET

Applicant/Organization Address: P.O. BOX 7551 ANN ARBOR, MI 48107

Additional Contact:

Type of Activity (check all that apply)

☒ Road closure. Notification date:

☐ Parade.

☐ Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.

☐ Hold an assembly involving thirty (30) or more participants.

☐ Hold an assembly involving less than thirty (30) participants.

☐ Private event such as a wedding or birthday party.

☐ Furnish or sell alcoholic beverages.

☐ Fire or open burn.

☐ City services such as barriers, barricades, detour signs, or other use of City equipment or personal are requested. Please provide details below.

Additional information:

**Application and Release of Liability for Special Events, Park Use, Facility Use
and/or Road Closures – Page 5**

Hold Harmless Agreement: To the fullest extent permitted by law, ANN ARBOR TRACK CLUB agrees to defend, pay in behalf of, indemnify, and hold harmless the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

[Signature] 3/28/2016 _____
Applicant's Signature Date Co-Applicant's Signature Date

Staff Review: Fee: \$ — Date Received: 3-28-16 Receipt # —

Required Pre-Approvals:

City Council Date: _____
Washtenaw County Sheriff Date: 4/5/16 Signature: G-H 7F
Dexter Area Fire Dept. Date: 4-4-16 Signature: [Signature]

Attachment Check List:

Yes	No	N/A	Description
<input checked="" type="checkbox"/>			Damage Deposit. <u>OK NO: 5052</u>
		<input checked="" type="checkbox"/>	Homeowners Insurance.
<input checked="" type="checkbox"/>			General Liability Insurance.
		<input checked="" type="checkbox"/>	Michigan Liquor Control Permit.
<input checked="" type="checkbox"/>			Road Closure Diagram or Map.
<input checked="" type="checkbox"/>			Washtenaw County Sheriff Department Contract.
			Dexter Area Fire Department Contract.
<input checked="" type="checkbox"/>			Sign permit.
		<input checked="" type="checkbox"/>	Controlled Burn Permit.
			Other: _____

Approved Denied Date: _____

APPROVED OR DENIED BY: _____

CONDITIONS OF APPROVAL: _____

REASONS FOR DENIAL: _____

APPROVAL STAMP:

Ann Arbor Track Club
PO Box 7551 Ann Arbor, Michigan 48107

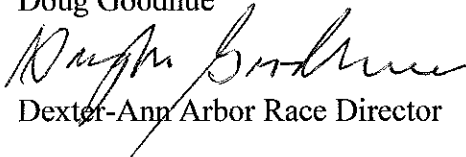
March 27, 2016

Dexter-Ann Arbor Run
Severe Weather/Emergency Plan

To Whom It May Concern:

The severe weather plan for this years event on race day is to keep all runners in Downtown Ann Arbor and not bus anyone to Dexter. If any runners or volunteers are already in Dexter they will be allowed to shelter inside Creekside Intermediate School until the storm passes. Any downed power lines or trees will be removed by the appropriate authorities. Any natural disasters would most likely be a cause for cancellation of the race. We will continue to monitor the weather and other conditions on the course up until race day. Any immediate course problems or emergencies, volunteers are encouraged to call 911!

Doug Goodhue

A handwritten signature in black ink, appearing to read 'Doug Goodhue', written over the printed name and title.

Dexter-Ann Arbor Race Director



HURON VALLEY
AMBULANCE

1200 State Circle
Ann Arbor, Michigan 48108-1691
(734) 971-4420

A Nonprofit Community Service

*Accredited by the
Commission on Accreditation
of Ambulance Services*

March 24, 2016

To Whom It May Concern,

Please be advised that the Ann Arbor Track Club has contracted with Huron Valley Ambulance to provide medical services for the Dexter-Ann Arbor Run on Sunday, June 5, 2016. Medical coverage will consist of multiple HVA personnel and equipment located from the starting point in the City of Dexter to the finish line in the City of Ann Arbor.

If additional information is needed, please do not hesitate to contact me at cell 734-476-1020.

Best regards.

Sincerely,

Roger Simpson, Vice President-Central Operations

Sponsored By

Comerica

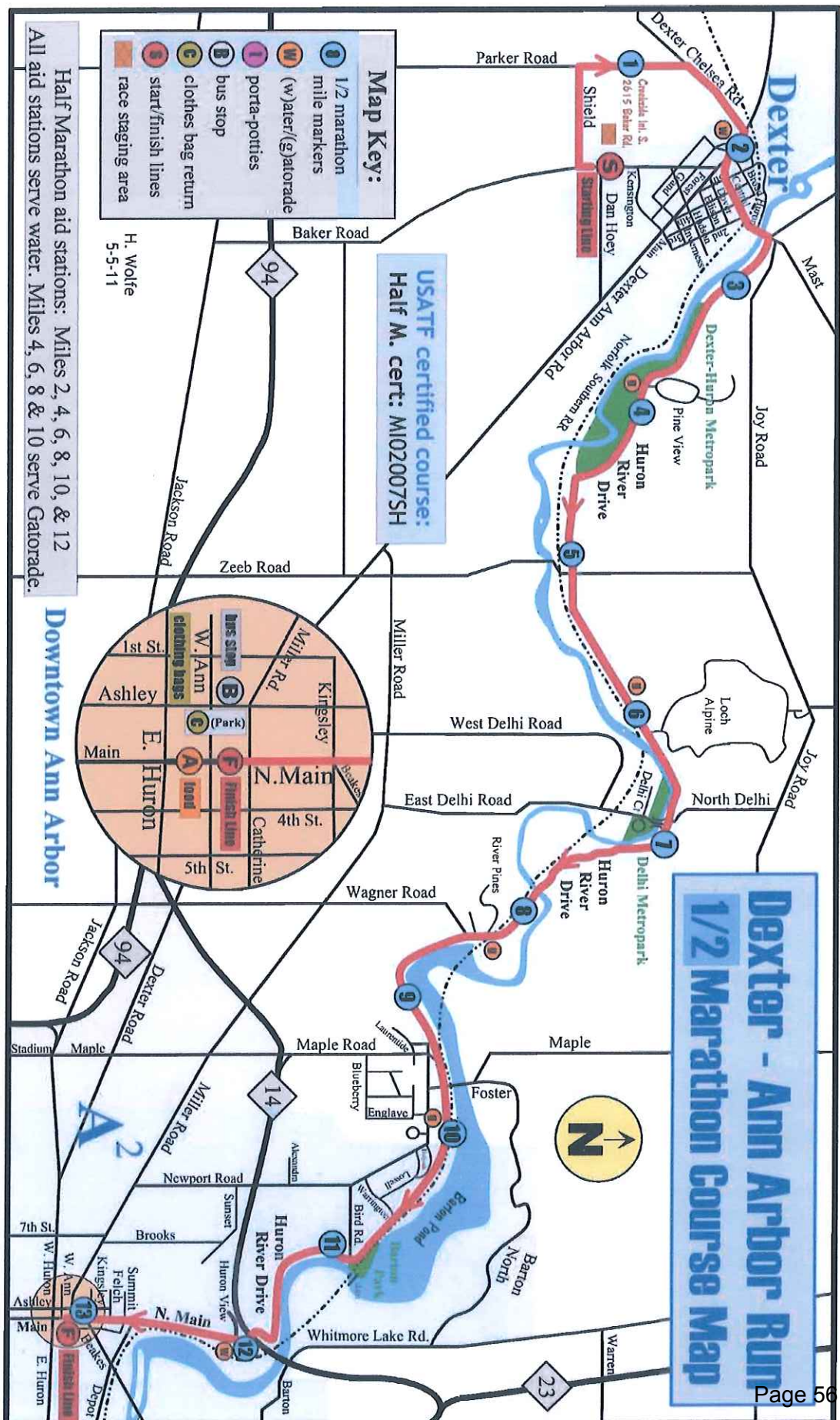
Page 55 of 66



**DEXTER - ANN ARBOR RUN
JUNE 5, 2016
RRCA HALF-MARATHON
REGIONAL CHAMPIONSHIP
10K 5K KIDS RUN**



www.dexterannarborrun.com



Memorandum

To: Mayor Keough and City Council
From: Courtney Nicholls, City Manager
Re: Delinquent Utility Bills
Date: April 5, 2016

The City Charter requires that staff provide Council a report of any delinquent utility bills that will be placed on the 2016 tax roll if not paid by April 30, 2016. The Charter language states that the charges must have been outstanding for six months as of March 31st. Attached is the list of addresses. Property owners have been sent letters and reminder notices over the past several months, including a letter stating that the delinquency will be placed on the 2016 tax roll.

The Charter also requires that Council direct an ad to be published stating that unpaid charges will be placed on the tax roll. A copy of that ad is attached.

Council is asked to pass a motion ordering the publication of the notice informing the public that delinquencies will be placed on the tax roll if they are not paid by April 30, 2016.

PUBLIC NOTICE
CITY OF DEXTER
DELINQUENT UTILITY ACCOUNTS

The City of Dexter shall place on the 2016 City Tax Roll all utility accounts that are delinquent as of September 30, 2015, if not paid in full by April 30, 2016. This notice is in compliance with Section 14.04 of the City of Dexter Charter.

**PLEASE MAKE ARRANGEMENTS TO SETTLE PAST
DUE UTILITY ACCOUNTS IN FULL BY
SATURDAY, APRIL 30, 2016 (POSTMARKS ACCEPTED).**

If you have any questions regarding your account, please call (734) 426-8303 or (734) 580-2232.

Courtney Nicholls, City Manager
City of Dexter

Delinquent Utility Bills to be Placed on Tax Roll					
Owner	Property Address	Outstanding Since	Amount	Notes	Active/Inactive
Morhous, Marc & Kathy	3091 Baker	9/14/2015	\$86.38	Landlord	Inactive
Morhous, Marc & Kathy	3095 Baker	5/13/2015	\$33.67	Landlord	Inactive
Nationstar Mortgage	501 Coventry	5/13/2015	\$124.73	Foreclosure	Inactive
Doucette, Gregory & Sally	7849 Second	5/13/2015	\$444.09	Landlord	Inactive
Vidal, Lisandro G Carnero & Juliana Moren	3646 View	4/10/2015	\$48.20	Landlord	Inactive
Nieman, Marvin	7725 Third	11/12/2014	\$73.38	Landlord	Inactive
Nieman, Marvin	7725 Third	9/11/2014	\$137.03	Landlord	Inactive
Greer, Connie & Vandorn, Diane	8225 Webster	5/14/2014	\$420.76		Inactive
Dexter Shoppes LLC	7050 Dexter Ann Arbor	3/11/2014	\$131.22	Landlord	Inactive
Dexter Shoppes LLC	7050 Dexter Ann Arbor	7/13/2012	\$250.85	Landlord	Inactive
Bentley, Tommy & Diane	3704 Ryan		\$578.59	Resident Requested	Active

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Memorandum

To: Mayor Keough and City Council

From: Road Committee

Re: 2016 Road Project

Date: April 7, 2016

In January 2016, City Council received a road program update that explained the work that had been completed in 2015, and what remained to be completed in 2016. Following that update the Road Committee has met twice to create a recommendation on what additional road work could be completed in using funds available in FY 2016-2017.

The City will be receiving \$108,000 from the countywide road millage that was generated from the winter 2015 taxes. That money needs to be spent by the end of the 2016 construction season. The list of roadways that the money is eligible to be used on is attached. The Committee decided to focus on the areas on the list where cape seal was an appropriate treatment.

To help determine what fixes were appropriate for roadways in the southern portion of Dexter Crossing, core samples were taken to measure the amount of asphalt and base material. A copy of the results of the soil boring is attached. Through this process it was determined that Kingsley, a majority of Bristol and a portion of Wellington will need to be reconstructed (from curb to curb) because the existing amounts of base and asphalt are not acceptable.

The recommendation of the Road Committee for 2016 is to use the Countywide millage funds, along with \$75,000 from the road fund to add additional cape seal work to our current cape seal contract with Highway Maintenance. Attached is a spreadsheet that shows the work that has already been approved for 2016. The recommended increase to the cape seal project is as follows:

Coventry Circle	\$11,538.94
South Downs	\$13,528.18
Wellington (Carrington to Bristol)	\$30,864.13
Preston	\$9,285.24
Bristol	\$3,509.77
Parkridge Ct	\$7,755.76
Samuel	\$7,384.67
Glacier	\$6,985.71
Boulder	\$5837.14
Westridge	\$5,590.98
Eastridge	\$23,627.68
Webster	\$11,479.21
Bridgeway	\$15,590.01
Total	\$152,977.40

Several streets should be either crack sealed or spray patched to the cape seal application. The Committee is requesting an additional \$20,000 for Highway Maintenance to perform this work. The

Department of Public Works will also be making asphalt repairs. A budget amendment will be proposed if the material and labor cost exceeds the current budgeted amounts for maintenance.

Once the scope of work is confirmed and the contractor provides a schedule, OHM will submit a proposal for inspection and contract administration for the project for Council's consideration.

The Road Committee's next steps will be identifying the fixes for the remaining road work so that cost estimates can be prepared and we can plan how the remaining work fits into upcoming budgets.

Council is asked to approve the increase in the Highway Maintenance contract in the amount of \$175,000.

Roads Eligible for Countywide Road Millage Funds

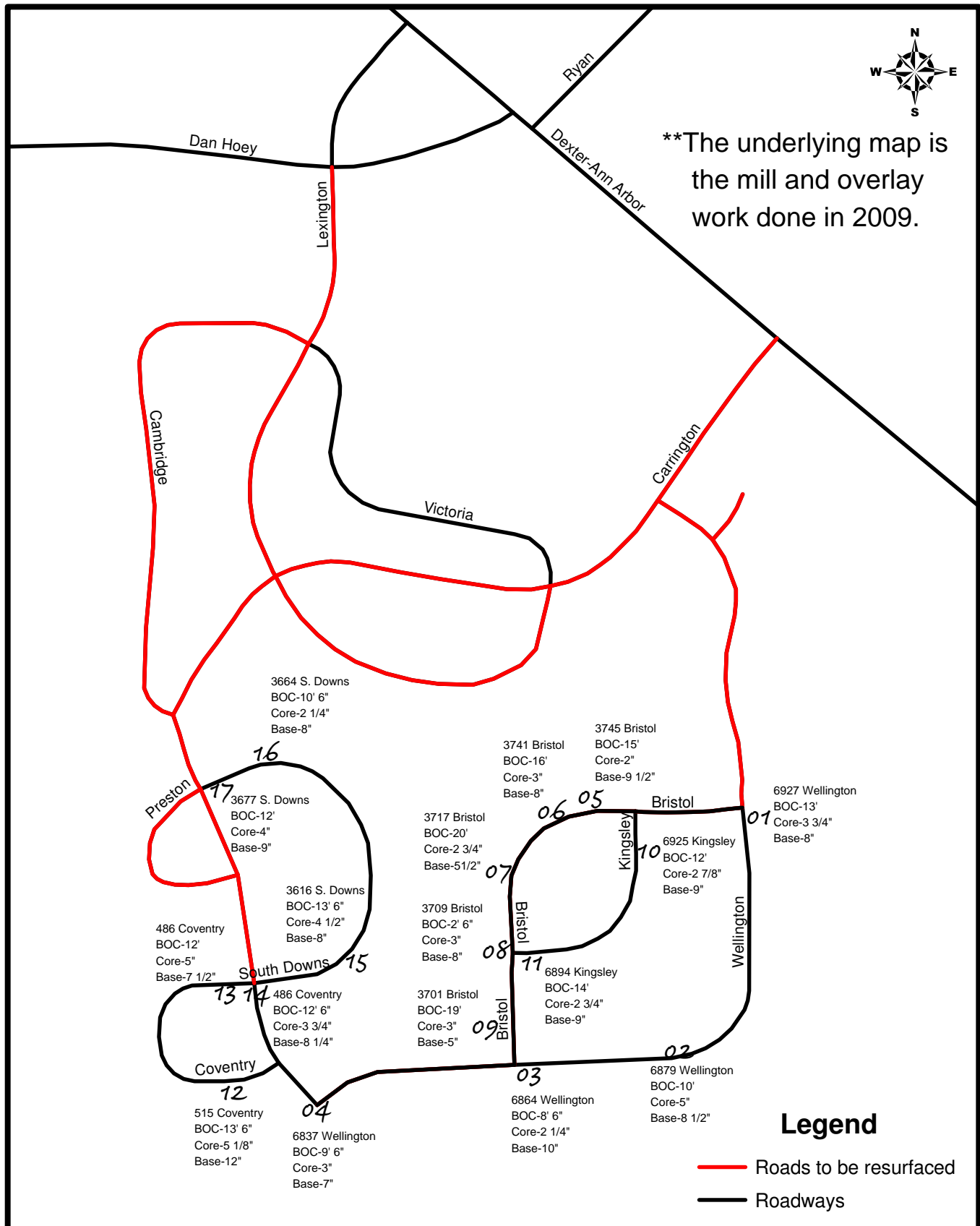
Road Name	To	From	Treatment	Approx. Use of Road Millage
Forest	Hudson St	Baker Rd	Cape Seal/Mill & Overlay	\$5,000
Forest	Inverness St	Hudson St	Cape Seal/Mill & Overlay	\$5,000
Forest	Kensington St	Inverness St	Cape Seal/Mill & Overlay	\$5,000
Grand	pavement change	Inverness St	Cape Seal/Mill & Overlay	\$5,000
Grand	Hudson	Inverness	Cape Seal/Mill & Overlay	\$5,000
Hudson	Baker Rd	Grand St	Cape Seal/Mill & Overlay	\$5,000
Hudson	Forest St	Main St	Cape Seal/Mill & Overlay	\$5,000
Hudson	Grand St	Forest St	Cape Seal/Mill & Overlay	\$5,000
Carrington			Cape Seal/Mill & Overlay	\$5,000
Cambridge			Cape Seal/Mill & Overlay	\$5,000
Preston			Cape Seal/Mill & Overlay	\$5,000
Wellington			Cape Seal/Mill & Overlay	\$5,000
Coventry			Cape Seal/Mill & Overlay	\$5,000
Kingsley			Cape Seal/Mill & Overlay	\$5,000
Lexington			Cape Seal/Mill & Overlay	\$5,000
South Downs			Cape Seal/Mill & Overlay	\$5,000
Bristol			Cape Seal/Mill & Overlay	\$5,000
Webster			Cape Seal/Mill & Overlay	\$5,000
Boulder			Cape Seal/Mill & Overlay	\$5,000
Glacier			Cape Seal/Mill & Overlay	\$5,000
Bridgeway			Cape Seal/Mill & Overlay	\$5,000
Eastridge			Cape Seal/Mill & Overlay	\$5,000
Westridge			Cape Seal/Mill & Overlay	\$5,000



Dexter Crossing Subdivision Road Resurfacing Project Village of Dexter **



**The underlying map is the mill and overlay work done in 2009.



	Fund Balance at the end of 2013-2014	\$404,700	
2014-2015			
Revenue	Expected Millage	\$681,102	Actual
Revenue	Major/Local Streets Act 51/Interest	\$288,176	Actual
Revenue	Other Revenue (Return of Assets from MMRMA/One time Act 51)	\$15,174	Actual
Revenue	Bond Proceeds	\$800,000	Actual
Revenue	Dexter Crossing Road Contribution from Peters Building	\$10,000	Actual
Revenue	Transfer in from DDA for Street Lights	\$111,128	Actual
Revenue	Transfer in from General Fund (use of public parking fund)	\$10,017	Actual
Revenue	Project Reimbursement from St. Joe's	\$10,596	Actual
Expense	Bond Issuance Cost	(\$18,371)	Actual
Expense	Retiree Health Care Cash Out	(\$18,400)	Actual
Expense	Central Street	(\$286,862)	Actual
Expense	Ann Arbor Street	(\$329,042)	Actual
Expense	Safe Routes to School	(\$51,044)	Actual
Expense	Huron Street Outfall	(\$27,000)	Actual
Expense	Bond Payment	(\$78,100)	Actual
Expense	Local Streets Operating	(\$179,319)	Actual
Expense	Sidewalk/Curb Work Major/Local	(\$45,405)	Actual
Expense	Major Streets Operating	(\$212,896)	Actual
Expense	Municipal Streets Admin	(\$70,282)	Actual
Expense	Crack Sealing	(\$35,100)	Actual
Expense	Road Improvement & Maintenance Plan	(\$671,991)	Actual
	Fund Balance at the end of 2014-2015	\$307,081	Actual
2015-2016			
Revenue	Expected Millage	\$725,600	Budget
Revenue	Major/Local Streets Act 51/Interest	\$297,900	Budget
Revenue	Countywide Road Millage	\$108,623	Actual
Revenue	Dexter Crossing	\$10,000	Budget
Revenue	Reimbursement from Washtenaw Cty Drain Commission	\$9,314	Actual
Expense	Local Streets Operating	(\$185,800)	Budget
Expense	Major Streets Operating	(\$221,400)	Budget
Expense	Municipal Streets Admin	(\$68,500)	Budget
Expense	Major/Local Contingency	(\$20,000)	Budget
Expense	Bond Payment	(\$83,700)	Budget
Expense	Third Street Stormwater	(\$27,534)	Actual
Expense	Retiree Cash Out	(\$12,200)	Actual
Expense	Sidewalk Repair	(\$20,000)	Budget
Expense	Crack Seal	(\$9,100)	Actual
Expense	Dan Hoey/Shield/Baker	(\$16,600)	Budget
Expense	Concord (stormwater work on 2014 streets)	(\$14,602)	Actual
Expense	Cadillac Asphalt (plus Huron View Ct paving by Concord)	(\$371,896)	Actual
Expense	Engineering/Testing	(\$30,201)	Actual
Expense	Road Improvement & Maintenance Plan	(\$300,000)	Estimate for Spring 2016 - Cape Seal
Expense	Estimate for Inspection of Cape Seal	(\$12,000)	Estimate for Spring 2016 - Cape Seal
	Expected Fund Balance at the end of 2015-2016	\$64,985	
2016-2017			
Revenue	Expected Millage	\$747,300	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$297,900	Estimate
Revenue	Countywide Road Millage	\$108,623	Estimate
Expense	Local Streets Operating	(\$189,100)	Estimate
Expense	Major Streets Operating	(\$215,900)	Estimate
Expense	Municipal Streets Admin	(\$69,500)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Sidewalk Repair	(\$30,000)	Estimate
Expense	Bond Payment	(\$87,700)	Estimate
Expense	Crack Seal	(\$20,000)	Estimate
Expense	Road Improvement & Maintenance Plan	(\$225,000)	Estimate
Expense	OHM Inspection/Contract Administration	TBD	Estimate
	Expected Fund Balance at the end of 2016-2017	\$361,608	2 Year Budget
2017-2018			
Revenue	Expected Millage	\$747,300	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$297,900	Estimate
Expense	Local Streets Operating	(\$194,773)	Estimate
Expense	Major Streets Operating	(\$222,377)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Municipal Streets Admin	(\$71,585)	Estimate
Expense	Bond Payment	(\$86,970)	Actual
Expense	Federal Funding Match	(\$80,000)	Projected Federal Funding Amount = \$400,000
Expense	Central Street Design	(\$85,000)	Estimate
Expense	Road Improvement & Maintenance Plan	(\$200,000)	Estimate

	Expected Fund Balance at the end of 2017-2018	\$446,103	Estimate
2018-2019			
Revenue	Expected Millage	\$747,300	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$297,900	Estimate
Expense	Local Streets Operating	(\$200,616)	Estimate
Expense	Major Streets Operating	(\$229,048)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Municipal Streets Admin	(\$73,733)	Estimate
Expense	Bond Payment	(\$86,970)	Actual
Expense	Federal Funding Match	(\$104,000)	Projected Federal Funding Amount = \$520,000
Expense	Central Street Non-Participating (Lighting/Parking)	(\$235,000)	Estimate
Expense	Central Street CA/CE/Inspection	(\$85,000)	Estimate
Expense	Road Improvement & Maintenance Plan	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2018-2019	\$256,936	Estimate